



FRASER VALLEY REGIONAL DISTRICT

Website: www.fvrd.bc.ca

Competition No. 2010-03

Student I (Utilities Aide - Service Areas) – Full-Time

Time-Duration Position

Headquartered in Chilliwack, B.C., the Fraser Valley Regional District is inviting applications from qualified candidates to fill the full-time time-duration (May 3rd to August 27th, 2010) union position of **Student I (Utilities Aide - Service Areas)**.

The Student I (Utilities Aide – Service Areas) will assist the Utility Technicians with operation and maintenance of utilities in the rural areas within the Fraser Valley Regional District Electoral Area Service Areas. As directed, the incumbent will perform various and routine duties related to the operation and maintenance of various utilities such as water, sewer, solid waste and dyking. Additional duties include, but are not limited to, grounds and building maintenance, water quality sampling, and system maintenance. Assignments and responsibilities are performed under general supervision of the Utilities Technician III.

Candidates who meet the knowledge and skills requirements for the job are welcome to apply for the position. Candidates must be: (i) currently attending a secondary or post-secondary educational program, full or part-time; or (ii) have attended full or part-time, in the last academic year and plan to return in the next ensuing semester.

There will be on-the-job training for specific knowledge and skill requirements.

The wage rate for this position will be \$15.10 per hour (\$13.70 plus 10.2% in lieu of benefits).

The hours of work are 8 hours per day between the hours of 7:00 a.m. and 5:00 p.m. The incumbent must have an unrestricted valid Class 5 Driver's License to drive the FVRD company vehicle.

For further information regarding this position or about the Fraser Valley Regional District please visit our website at www.fvrd.bc.ca. You may also call Janice Mikuska at 604-702-5000 or toll free (in B.C.) at 1-800-528-0061.

Interested applicants should submit a detailed resume with a cover letter quoting Competition #2010-03 by 4:30 p.m. February 1, 2010 to jobs@fvrd.bc.ca or fax confidentially to 604-702-5461 or mail to Fraser Valley Regional District, 45950 Cheam Avenue, Chilliwack, BC V2P 1N6.

FRASER VALLEY REGIONAL DISTRICT
JOB DESCRIPTION

Student 1 (Utilities Aide – Service Areas)

Dated: January 2009

1. **CLASS TITLE:** Student I (Utilities Aide, Service Areas)
2. **PAY SCALE:** Pay Group 101
3. **DEPARTMENT** Engineering and Environmental Services
4. **ORGANIZATIONAL RELATIONSHIPS:**
 - a. Reports to: Utilities Technician III
 - b. Supervises: No staff supervision
 - c. Coordinates with: Utilities Technician, FVRD staff, and members of the public
5. **GENERAL ACCOUNTABILITY**

The incumbent in this class assists with the operations and maintenance of designated Electoral Area Utility functions within the Fraser Valley Regional District Services Areas. Assignments and responsibilities are performed under general supervision of the Director of Engineering and Utilities Technician(s).
6. **NATURE AND SCOPE OF WORK:**

As directed:

 - a. Performs various and routine duties related to the operation and maintenance of various utilities as water, sewer, solid waste and dyking. Duties include but are not limited to grounds and building maintenance, water quality sampling, and system maintenance.
 - b. Assists Utilities Technician(s).
 - c. Performs other related duties as assigned.
7. **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**
 - a. Must be: (i) currently attending a secondary or post-secondary educational program, full or part-time; or (ii) have attended full or part-time, in the last academic year and plan to return in the next ensuing semester.
 - b. Must be physically fit and able to work outdoors in all types of weather.

- c. Ability to work well both independently and within a team environment, have good interpersonal skills, and be able to establish and maintain effective working relationships.
- d. Must have excellent communication and customer service skills
- e. Must be competent to safely work around heavy equipment and handle tools as required for the assigned duties, including but not limited to chain saws, grass trimmer, lawnmowers, etc.
- f. General carpentry, construction and painting experience is desirable.
- g. Computer experience and familiarity with blue print drawings is desirable.
- h. Experience and/or knowledge of mechanical systems and pumps and automatic chemical feed systems are desirable.
- i. Must be in possession of an unrestricted valid Class 5 Driver's License.

8. **WORKING CONDITIONS:**

The incumbent shall be employed as a Time-Duration employee. The Utilities Aide will work an 8-hour day between the hours of 7:00 a.m. and 5:00 p.m. with one half hour for lunch. Overtime on occasion may be required, as authorized, and will be compensated in accordance with the Collective Agreement.